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| **CHANGE REQUEST FORM** | | |
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| **Change Description** | | |
| **Project Name:** **Learning Hub Web Application** | **Change Name: Feature changes** | **Number: 2** |
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| **Requested By: Customer** | **Contact:** **esraaabdelhallem9@gmail.com** | **Date:14/05/2022** |
| **Description of Change:**  **1.Customer wants to delete notifications feature from the project.** | | |
| **2. Customer wants to delete follow feature from the project.** | | |
| **Reason for Change:**  **The time & resources for the project are not enough to deliver on time.**  **It’s more suitable for the team.** | | |
| **Priority [Circle One]: 1. High 2. Medium 3. Low** | | |
| **Impact on Deliverables:**  **The scope of the project will be reduced, and the time will be enough for delivery.** | | |
| **Impact of Not Responding to Change (and Reason Why):**  **The delivery can’t be on the required time.** | | |
| **Date Needed:14/05/2022** | **Approval of Request:15/05/2022** | **Date:15/05/2022** |

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| **Change Impact** |
| **Tasks/Scope Affected: Reducing the scope.** |
| **Cost Evaluation: N/A** |
| **Risk Evaluation: N/A** |
| **Quality Evaluation: N/A** |
| **Additional Resources: N/A** |
| **Duration: Duration will be enough for delivery and will reduce about 20 hours from the total project hours.** |
| **Additional Effort: change in SRS, Wireframe, Sequence diagram.** |
| **Impact on Deadline: The Deadline will be on time.** |
| **Alternative and Recommendations: N/A** |
| **Comments: N/A** |

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| **Sign Offs** | |
| **[Circle One]: 1. Accepted 2. Deferred 3. Rejected 4. More Info Requested** | |
| **Comments: N/A** | |
| **Project Manager Signature: Maha Mohamed** | **Date:15/05/2022** |
| **Decision Maker Signature: Esraa Abdelhaleem** | **Date:15/05/2022** |